Dartford u3a Grants Guidelines

The aim of the Guidelines is to ensure that there are clear guidelines and a transparency of purpose of when and what grants are allocated to groups. The responsibility of grant allocation is with the committee of the Dartford u3a.

At the **Septembe**r committee meeting the committee shall discuss whether any grants will be allocated for the upcoming financial year.

They shall decide: - The total available amount for all grants

The amount of grant per group (a capped amount)

The Secretary will then inform group organisers of the timetable for grant applications, the amount per grant available and enclose an application form to be returned by a specified date prior to th**e November** committee meeting.

Grants shall only be for Assets not Consumables. Items should be of lasting benefit to the u3a membership in general and be the property of the u3a. There will be consideration for the replacement of items and priority will be given to those groups who have not applied previously.

The committee shall use their discretion to consider any application from a group who has requested more than the capped amount.

At the **November** committee meeting consideration and discussion will be given to all applications that have been received. The Secretary shall inform all the group organisers of the decisions which have been made, with an explanation, if necessary, of any applications which were unsuccessful. The committee's decision is final.

Groups organisers will need to spend any monies received by the end of the following **March** and inform the Treasurer of the following:-

What items have been purchased and provide the necessary receipt(s)

Where they are being held

Any other relevant information regarding the purchase(s) - (such as guarantees etc.)

July 2026